

**Pen at Hand PH 847-498-9174 FAX 847-498-5283**  
**SECTION F PRICE CODES & DESCRIPTIONS**  
**Cards, Enclosures, Calling Cards, Recipe cards & Boxes**  
**Effective March 10, 2009**

Quantity	10	15	20	25	30	35	40	50	75	100	Add'l 25
Price Code											
Code AA	N/A	N/A	N/A	\$23	N/A	N/A	N/A	\$26	\$34	\$40	\$10
Code A or E	N/A	\$31	N/A	\$36	\$40	N/A	N/A	\$45	\$53	\$68	\$17
Code B	N/A	N/A	N/A	\$47	N/A	N/A	N/A	\$62	\$67	\$78	\$19.50
Code G	\$31	\$35	\$40	\$45	\$52	\$54	\$56	\$62	\$70	\$87	\$21.75
Code H	N/A	N/A	N/A	\$62	N/A	\$65	\$72	\$76	\$92	\$108	\$27
Code J	N/A	\$62	N/A	\$69	N/A	N/A	N/A	\$85	\$101	\$125	\$31.25
Envelope Imprint Color on white envelopes Black ink on color envelope See Section A.	\$20	\$23	\$27	\$32	\$34	\$35	\$36	\$38	\$42	\$45	\$11.25

Item Name	Body, Logo & Head Limits Add'l Bodies \$6 Add'l Heads or Logo Singles \$3	Retail Price List & Description SECTION F	PRICE CODE SEE TABLE ABOVE FOR PRICES
Black ink Flat (Thank you) Note Card -	6 bodies/pets	5 1/2" x 4 1/4". Paper colors: white, pink, blue, hot pink or turquoise. Includes free house, flowers, stars, hearts Includes matching color blank envelopes	Price Code E
Full Color Flat (Thank you) Note cards	6 bodies/pets Except Retro Cards * refer to the Layout Sheets	5 1/2" x 4 1/4" on white. Envelope Colors-white or any one pastel There are 4 types of layout sheets to choose from titled: 1. Basic Flat Cards 2. Fill-In Thank you Cards 3. Theme Cards 4. Thank you Cards	Price Code G Custom Cards larger than 5 1/2"X 4 1/4" use price code J
Retro Flat Cards	Body As Shown	5 1/2" x 4 1/4" Type style As Shown. Includes Blank Envelopes	Price Code E
Full Color Flat Gift Enclosures	6 Bodies/pets	Size: 3 3/8" x 2 3/8" Includes blank white envelopes White cards. Includes 3 lines of copy and names.	Price Code G
Full Color Flat Calling Cards.	1 Body *Refer to layout sheets for limits	Size: 3 1/2" x 2". White cards. Does not include envelopes. Includes 4 lines of copy. More in Camp Section I	Price Code AA
Full Color Large or Small Foldover Cards	6 Bodies/pets or 6 heads except See Layout Sheets	Large Folded Size: 5 1/2" x 4 1/4" . Small Folded (Gift Enclosure) Size: 3 3/8" x 2 3/8" folded White card & blank envelopes. Includes scoring & names.	Price Code H
Retro Foldover Cards	Body As Shown	Folded Size: 5 1/2" x 4 1/4" Type style As Shown. Includes Blank Envelopes	Price Code G
Large Foldover cards Black ink.	6 Bodies/Pets *See Layout Sheet	5 1/2" x 4 1/4". Paper colors: white, light pink, light blue, hot pink or turquoise. Matching blank envelopes. Cards not scored.	Price Code B
Small foldover gift enclosure. Black ink	6 Bodies/Pets	Folded size 3 3/8" x 2 3/8". White cards-include small blank white envelopes.	Price Code A
Recipe Cards	2 bodies 2 lines of copy	Available in 2 sizes: Large: 4" x 5 1/2" or Small: 3" x 5" Black outline or full color on white cards.	Black Ink Price Code AA Full Color Price Code A
Recipe Acrylic Boxes		Large Acrylic recipe Box. Fits 500 4" x 6" cards Comes with food category dividers.	Large-\$22
<b>Optional Fees</b> See 2 columns on right Also Listed on Optional Charge Sheet in Section A	Extra Lines of Copy-\$3.60 each Extra Body-\$6.00 Envelope imprint- See Section A Includes house, cloud and sun in full color when color cards are ordered. Add \$6 to substitute body for house, sun & cloud. Add \$3 to add additional single logo	Convert from a flat to a foldover format-\$18 per 25 cards Second Side or inside Printing: \$27/50, \$42/100. Includes 8 lines of copy. Add \$6 per body or \$3. per single logo. Proof-\$6 per card & envelope set Change to a proof if not due to Pen at Hand error-\$3.60 each Body or line of copy Cancellation after proof is submitted-25% of retail + \$6 proof	